

PHIN Consultant Portal Sign-in Guide

The CMA Order 2014 requires private healthcare facilities in the UK to submit private activity data to PHIN. Consultants are invited to review and verify the data submitted by facilities about their practice via the PHIN Consultant Portal.

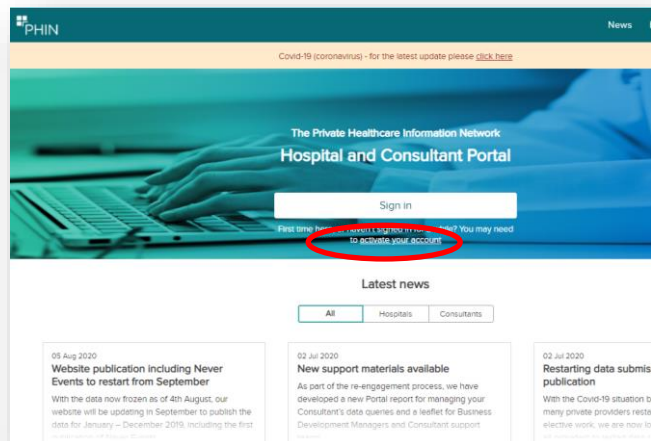
Following some helpful feedback from consultants, PHIN has made some changes to the Portal, making the login journey easier. To access the new Portal you will need to activate your account, even if you have logged in before. An email will be sent to your GMC registered email address inviting you to activate your Portal account.

To demonstrate activating your account before signing in, there are steps below to help.

Sign-in Process

Step 1

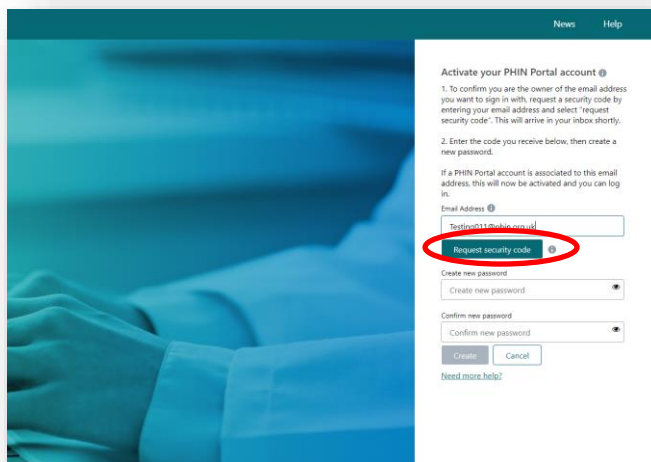
The first step is to visit the Portal: <https://portal.phin.org.uk/> and click **'activate your account'** under the sign in button.



Step 2

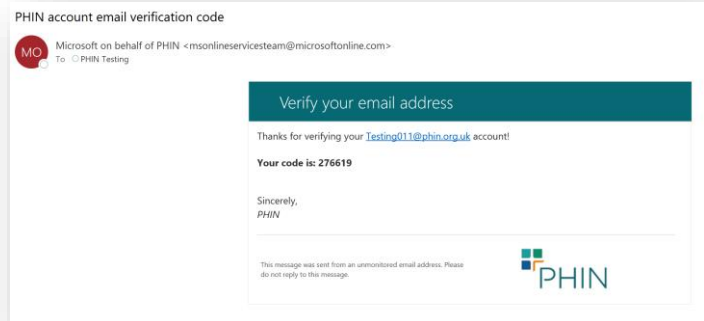
Follow the steps on the screen to activate your account.

To confirm you are the owner of the email address that you are using, request a security code by entering the email address you have registered with the GMC and select **'Request security code'**. This will arrive in your inbox shortly.



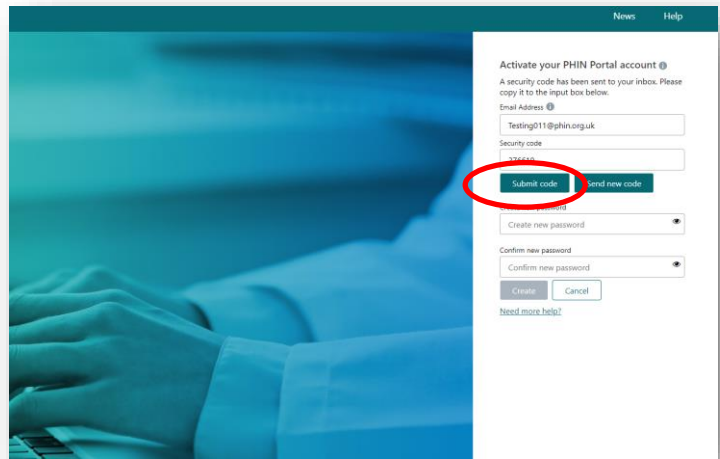
Step 3

The security code you receive will be sent from a Microsoft account on behalf of PHIN. You will need to use the 6 digit code to verify that you are the owner of the email address.



Step 4

Enter the security code and click **'submit code'**.

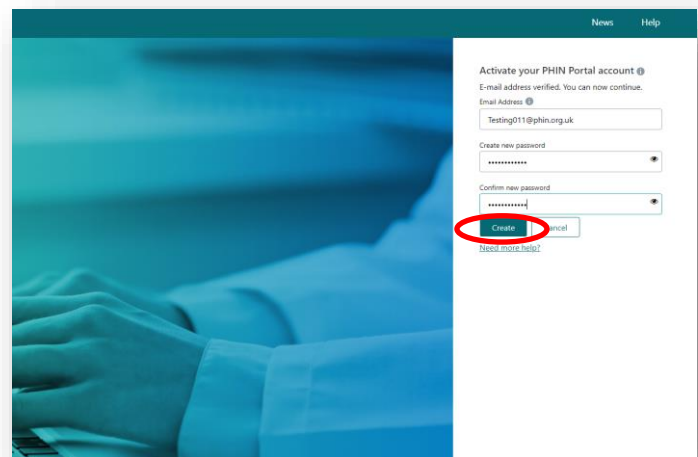


Step 5

Your email address will then be successfully verified and you will be asked to create a new password.

Please follow the on-screen guidance to create your password and include both upper and lower case letters, digits and symbols to generate a strong password.

Once you've created a new password, click **'Create'**. You should then be able to log in to the PHIN Portal.



If you have any questions, please contact the [PHIN Consultant Engagement Team](#).

